



LERWICK COMMUNITY COUNCIL

www.lerwickcc.org

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Marie Sandison
Community Council Office
1 Stouts Court
Lerwick
Shetland ZE1 0AN

Tel. 01595 692447 or 07762 017828
Email: clerk@lerwickcc.org.uk

26 February 2015

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7pm** on **Monday 2 February 2015**.

The next meeting of Lerwick Community Council will be on Monday 2 March 2015.

Yours faithfully,

Marie Sandison

Marie Sandison
Clerk to the Council

LCC Members Literature in Office

BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 5 January 2015
4. Business arising from the minutes
5. Advanced Nurse Practitioner Model – In attendance - Simon Boker-Ingram (Director Community Health & Social Care), Dr Rodger Diggle (Medical Director), Edna Watson (Chief Nurse, Community) Lisa Watt (Service Manager, Primary Care)
6. Traffic Management Consultation Working Group – Feedback – Mr Jim Anderson
7. Grottie Buckie Stiles and Broadwalk – Signs/Press Release/Report
8. Wind Turbines – Renewable Energy and Community Benefit
9. Correspondance
 - 9.1 Disabled Parking Space on Clickimin Road – Mr John Johnson
 - 9.2 Signage Request for Dog Owners – Mrs Maggie Sandison
 - 9.3 Parking Concerns – 1) Police Scotland 2) Mr Tavish Scott MSP
 - 9.4 Lerwick Met Office Site Visit – Ms Jenny Challenger
 - 9.5 CC Notice of Election
 - 9.6 Funding Opportunity – Yorkshire & Clydesdale Bank Foundation
10. Applications for Grant Funding
 - 10.1 Injury Shetland – Mr Ross Smith – Director and Physiotherapist
 - 10.2 Junior Up-Helly-Aa – Rent for Peerie Galley Shed – Mr Ian Spence
11. Financial Report
12. Planning Applications
 - 12.1 2015/012/PPF – Change use of Class 1 retail shop to Class 2 Veterinary Clinic, to alter commercial frontage – 55 Commercial Street, Lerwick – J&J Nicolson.
13. Lerwick Town Hall Guide Sales
14. Any Other Business

MONDAY 5 JANUARY 2015

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

Members

Mr E Knight	Mr D Ristori
Mrs A Simpson	Mr A Henry
Mr A Carter	Mr A Wenger
Mr A Johnston	Mr W Spence
Miss S Sinclair	Ms G White

Ex-Officio Councillors

Cllr C Smith	Cllr M Bell
Cllr P Campbell	

In Attendance

Mr Michael Craigie, Executive Manager Transport Planning/Lead Officer ZetTrans Development Services
Mrs Pat Christie, Community Involvement & Development Officer, SIC
Mrs M Sandison, Clerk to the Council

Chairman

Mr J Anderson, Chairman to the Council presided.

01/15/01 **Circular**

The circular calling the meeting was held as read.

01/15/02 **Apologies for absence**

Apologies for absence were received from Mr S Hay, Mrs K Fraser, Mr M Peterson, Cllr J Wills and Cllr A Wishart.

01/15/03 **Minutes**

The minutes of the meeting held on 1 December were approved on the motion of Mr A Carter and seconded by Mrs A Simpson.

01/15/04 **Business Arising from the Minutes**

Mr A Carter enquired if anything further on the planning application for the car parking at Lochside had been decided.

Cllr M Bell informed members that the application had yet to go before the planning board.

Mr J Anderson mentioned that he was sorry, but he never managed to get back to Mr W Spence about the graffiti on the cemetery wall and mentioned that there were actually two areas affected.

Mr W Spence said that they had attempted to clean one area on the bottom cemetery wall and they were now going to try steam cleaning it. It was disappointing.

Mr J Anderson thought that it looked not as bad as it was.

Mr J Anderson requested to take item 7 early. As there were no objections he handed over to Mr Michael Craigie to talk about the Shetland Transport Strategy.

01/15/07

Shetland Transport Strategy: Refresh Stage 1 – Initial consultation

Mr M Craigie informed members that he was aware of issues already raised by the council and promised to come back with a written response for the next meeting. He mentioned the lack of staff and resources.

The Shetland Transport Strategy was under review and an email from the consultants had been sent. The 1st step in the process has required asking for views from a list of main consulters. If community councils have any issues in their own thinking/planning they are welcome to feedback as part of the process.

They feel that by looking ahead and taking account of the Shetland Transport Strategy it will help focus on what may no longer be relevant. He said they also wanted to introduce issues that were going to be relevant currently and for the next 5-10 years time, that was the aim. The 'refreshed' framework would be more workable and relevant to local circumstances. The Scottish Government were fairly guided towards national issues. So thoughts on importance in a Shetland context were needed. Some that sprung to mind were; the ferry links contract, buses, and inter-island ferries. How to support the Shetland economy and concentrate attention around that was the aim.

Mr M Craigie said he was happy to address any questions.

Mr J Anderson thanked Mr M Craigie and asked if anyone had any questions.

Mr D Ristori enquired about the progress of the new 'Smart Cards' which would allow single payment throughout Shetland on both ferries and buses.

Mr M Craigie stated that it was going to take progress at a national level to take this forward. It was going to be taking place, but they hoped for a strong strategy to enable that to take place.

Damien further enquired as to the workability of a National Strategy.

Mr M Craigie said that it was more workable now. A structure to fares would make it easier to link into to. Transport Scotland were dragging their heels.

Mr A Wenger remembered previous contact with the Scottish Government and remarked how positive they had been. He further queried as to the progress with the fixed links to outer isles.

Mr M Craigie mentioned that fixed links were the main goal however it was based on finance being available and that they were to engage with the government on this. Moving on strategy for future ferries provision would explore fixed links as part of the process.

Mr A Wenger queried the timetable for replacing ferries with regard to the tunnel provision.

Mr M Craigie stated that even if the decision was taken today, it would be 15-20 years before tunnels would be in place. Therefore there was need for sustaining existing network during this time and any spending on this now would be detrimental.

Mr A Wenger asked if the lead time for a fixed link to Bressay would be less due to works already completed.

Mr M Craigie said that realistically it would still be 10 years before it could be open and used; it was possibly a shorter timescale than many of the other links.

Mr J Anderson mentioned that one of the points he had raised was regarding the bus services and whether it would be better going out the old North Road. This would be closer to domestic properties, up the Gremista Brae and Hoofield.

Mr M Craigie said that it made sense and would need to be explored.

Mr J Anderson added that it was the late service to which he referred as through the day the Town Service serviced these areas. He also questioned Northlink Ferries continuing to run through Orkney and asked Mr M Craigie if this was a good use of fuel.

Mr M Craigie replied that Orkney and the Scottish Government were discussing all the options. As they move ahead they will discuss these things. Looking at direct route to Aberdeen was one of these. It may add pressure in costs. It would be a faster journey, but would will it lead to less costs was the question.

Mr D Ristori stated that he was aware that a number of folk actually missed the daytime sailing to Orkney and queried if this would not be a more sensible time to sail to reduce need for speed and hence fuel. It would also allow for a more joined up timetable with other onward links within and without Orkney.

Mr W Spence asked if there was any update on the new harbour at Nigg.

Mr M Craigie said that Aberdeen harbour was committed to develop Nigg Bay. The Scottish Government were looking at that as an option. The strategy was looking at that, but couldn't move on this without a step change. There was broad support in Aberdeen/Aberdeenshire for the development. Aberdeen was the main constraint, but also Lerwick and Kirkwall. Bigger vessels can be used in Lerwick, but not in Kirkwall without further expansion on infrastructure.

Mr J Anderson asked how long the 1st stage would last.

Mr M Craigie said that the first date had been unrealistic. They would welcome feedback as soon as possible. They then plan to hold a series of workshops and develop an info pack which will be issued to stakeholders. They will use all the feedback to inform them. Getting it right was very important, for example the Northern Isles Ferries/ Inter-Island Ferries need to be looked at from the ground up. It has to be relevant. Also as many people are travelling from further afield, it has to be easier and cheaper and to encourage business relocation. It has to be from the ground up and embedded in order to help local communities and businesses.

Mr J Anderson thanked Mr M Craigie and said that if anything crops up then we would feed that over to him.

(Action: Clerk to the council)

01/15/05 **Informal consultation of West Path Diversion CPPL01 and co-existing PROW, Lerwick**

Mr J Anderson asked if there were any comments or concerns about moving the Public Right of Way.

Members had no objections to the proposal.

(Action: Clerk to the council)

01/15/06 **Shetland Local Plan – Consultations on Supplementary Guidance Documents**

Mr J Anderson hoped members had managed to have a look through the documents since the last meeting and asked if there were any further comments anyone wanted to make.

6.1 Local Landscape Areas

None.

6.2 Local Nature Conservation Sites

None.

6.3 Onshore Wind Energy

None.

(Action: Clerk to the council)

01/15/08 **Joint Lerwick Schools Meeting**

Mr J Anderson commented that the meeting had been planned for a Saturday early last month, but due to too many apologies this had to be postponed. He had to admit he had not spoken with the chairs of the parent councils to see what date would be best for them. He asked if anyone had any feelings on the subject.

Mrs A Simpson replied it would be right to speak to them and see if they wanted it to go ahead.

Mr J Anderson proposed he would speak to the three chairs and move on following that.

(Action: Chairman to the council)

01/15/09

Correspondence

9.1 By-election January 2015

Mr J Anderson noted the forthcoming by-election and the two vacancies. The notice was to be advertised shortly with the closing date for nominations 17 February. He asked if anyone knew of anyone who might be interested and were looking for a nomination paper to contact the clerk or Anne Cogle. He said it would be good to fill the last two seats if possible.

9.2 Traffic Management of Commercial Street

Mr J Anderson commented that there had been a marked reduction in vehicles travelling illegally from 170 down to 29.

Mr A Carter said it had not been this bit of the street that had been the problem. The other end of the street up to the Market Cross was traffic bedlam. It was a hazard to pedestrians and folk shouldn't be able to park anywhere they liked. They were probably aware that nobody was looking into the parking situation. He welcomed the traffic measures at one end of the street, but asked what could be done at the other end to make it more user friendly.

Mrs A Simpson remarked that it would be back to the bollards as mentioned previously.

Mr J Anderson said it had been like this in the past – closing off from Burns Walk.

Mr E Knight suggested that if the police gave heavier penalties folk would stop. They should apply the law. It was a criminal offence.

Mr J Anderson said that this had been discussed with the Chief Inspector and he was not interested.

Cllr M Bell remarked that it was something that concerns him. It was not the fault of the Local Area Commander; it was the Chief Constable and resulted from the establishment of Police Scotland as of last year. The one size fits all approach doesn't help us let take it on like some city councils, as our own knowledge of local policies would do. He recommended writing to the Chief Constable.

Mr A Simpson commented she certainly thought we should write to the Chief Constable.

Cllr M Bell observed that every local area, to save pennies was subject to this commercial policing that had come to pass. It was seen as the only way to save money to apply the one size fits all. Maybe it was the least worst option for some, but was a serious issue for us and simply not affordable. If it is not raised as a concern to the Chief Constable then he is not going to investigate the issue.

Mr E Knight stated that somebody had to confront this and step in.

Mr J Anderson proposed writing and sending a copy to Tavish Scott, and Nicola Sturgeon. He mentioned the temporary road closure on the street, which we didn't have this year, but opens up the street and makes it safer.

Cllr M Bell said that if we wrote to the Chief Constable to copy to the Justice Minister and Derek McKay.

Mr J Anderson suggested we write and see how we get on.

(Action: Clerk to the council)

9.3 Visit to Met Office

Mr J Anderson pointed out that following on from the planning application for the Laser at the Met Office, a visit had been suggested. We were welcome to visit and have a look around. He asked how many folk might be interested and any suggestion as to which day/time might be suitable.

The general agreement was that a Saturday morning would be best for most. It was suggested trying to arrange for Sat 7th Feb or Sat 14th at 1030am.

(Action: Clerk to the council)

9.4 Sletts – Rock Armouring – Mr Colin Smith

Mr J Anderson suggested that as Colin was on holiday it would be best to wait until we received his reply next month.

9.5 Islesburgh Christmas Lunch – Press Release

Mr J Anderson pointed out that it was for member's information. The press release was circulated following on from the Christmas dinner that had been attended by around 30 people. A donation of £200 had come from the Lerwick Community Council and £100 from the Shetland Rotary Club grant.

He proposed we write thanking Shetland Rotary Club for their donation.

(Action: Clerk to the council)

9.7 St Margaret and the Sacred Heart Church – Grant Thanks – Fr Anil Gonslaves

Noted.

9.8 Dogs off the leash concern – Mrs Irene Rutherford

Mr J Anderson informed members of the concern received regarding folk with loose dogs. He suggested he might have to declare an interest in having a dog which was sometimes off the lead.

Mr A Carter declared that a lot of folk didn't particularly like cats and they may not understand that there are some folk who do like them.

Ms G White pointed out that it can be a problem when walking around the Knab with young children, dogs bounding along really fast can be quite scary. She could see this women's point and agreed it was a problem at the Knab.

Mr E Knight agreed and said it was intimidating. Some dogs were use to that, but for those with small kids it was concerning.

Mrs A Simpson made the comment of what could we do about that as we don't have a bye-law to keep dogs on the lead.

Cllr M Bell replied that a law did already exist. He said he would doubt if we had the power to create a bye-law. Any matter would need to be reported to the police as a law covers the situation already.

Mr A Carter admitted that a valid point had been made when a few dogs came together.

Mr J Anderson pointed out that although seven dogs had been walked together, as reported there was no misbehaviour, but the potential. He questioned where we go.

Ms S Sinclair suggested that we could encourage people with dogs to go to a certain area to be off the leash.

Mr W Spence held the view that we couldn't restrict folk from certain areas.

Mr A Carter had seen an area like this last year that was specifically a dog park.

Mr D Ristori remembered a chap approaching folk at the Knab if they had the dog off the lead. This was about 20 years ago and he thought that signs had been there at the time.

Mr A Carter said it didn't matter what the law says, the fact that nobody is able to police it makes it a silly law.

Mr J Anderson proposed that we write to Maggie Sandison and forward the letter of concern on. A couple of signs for folk would be appropriate, next to the other signs at the Knab. A copy of our letter can be sent to Mrs Rutherford.

(Action: Clerk to the council)

9.9 Lerwick Town Hall Conservation Project – Niall Braidwood, Groves-Raines Architects

Mr J Anderson noted the email received asking for the photographs as displayed in the Town Hall Guide booklet. He said we were in the process of finding the originals and would pass these on for the folk to use.

(Action: Clerk to the council)

01/15/10

Financial Report

Mr J Anderson asked if there were any questions.

None.

01/15/11

Planning Applications

11.1 2014/363/PPF To create a mini roundabout; turning head; provide rainwater attenuation chamber and various service connections below ground serving proposed building described in approved application 2014/281/VCON – Seafield Rd, Lerwick – SIC Capital Programme Service

Mr J Anderson pointed out this was for the new Eric Grey Centre, for a roundabout and drainage works. There had already been an approved application for the centre and the car park. He asked if there were any comments.

Mrs A Simpson responded that the application looked fine.

Mr J Anderson said he wanted to draw attention to a couple of letters from concerned residents regarding the fact they would have to reverse onto the roundabout. One also concerns access into the car park. He queried why the roundabout could not be moved down to where the other access is and have both accesses for the old and new car parks come off the same roundabout.

Cllr C Smith point out that it would be an offence to back onto a roundabout.

Mrs A Simpson asked if it was main road and Mr J Anderson said as far as he was aware it was.

Mr W Spence enquired why it was necessary for a roundabout as he thought the reason for a roundabout was to keep traffic moving.

Mr J Anderson said that traffic was going into both car parks associated with the centre. His second thought had been about the necessity of an attenuation base on the lower part of the hockey pitch. To his mind firstly the expense of public money, as it was not going to flood the North Sea. Secondly, it would sterilise the ground to further use as perhaps a campsite. Only need to cut pipe into the sea.

Mr A Carter responded can we make a recommendation based on that, as it sounds sensible.

Mrs A Simpson agreed that we should do that and question if the roundabout had to be there.

Cllr C Smith declared an interest as a member of the planning committee. He stated that this issue had come up before, he couldn't remember why, but it had to be included and made reference to Mr Colin Gair and Mr Robert Sinclair's input. He suggested sending letters would only delay progress and it would be October before work would begin on site. He thought we could do better than to send letters and recommended speaking to Colin and Robert about the situation.

Mr J Anderson agreed they wouldn't want to jeopardise the application. There were legitimate concerns from the neighbours about roundabout being there. Looking at

the plans there may be a constriction with the red line boundary and possibly no room to move on that.

Mr A Carter remarked that the recommendations suggested may make it cheaper and quicker.

Mr J Anderson thought that any changes may require a new planning application which could delay things.

Mr A Carter suggested we invite someone here to discuss it.

Cllr C Smith mentioned that Mr Colin Gair and Mr Robert Sinclair would be the main contacts.

Mr J Anderson noted that it was 14 day consultation period which had lapsed, but planning had been informed of our reply following this meeting. He proposed that he very quickly speak to Colin and Robert tomorrow and if we make a formal reply it would need to be made now. He asked if there were any further thoughts.

Cllr M Bell declared an interest as a member of the planning committee and explained that was why he was not taking part.

Mr J Anderson stated that if we make a representation we would need to do that now, so that it was lodged with planning. He said he would get in touch with Colin. Could be withdrawn or pushed through to February. He asked Cllr C Smith if he had any idea.

Cllr C Smith said that the next planning meeting was next week, so he said it would probably be pushed back to February.

Mr J Anderson said he never seen any replies back to the residents addressing their concerns. It was legitimate to support them and raise concerns regarding access to private dwellings and also whether the SUDS system was actually required.

(Action: Clerk to the council)

11.2 2014/364/AMSC – Application of matters specified in conditions 5 and 7 of previous permission 2014/281/VCON

Noted.

(Action: Clerk to the council)

11.3 2014/369/PPF – To replace existing balloon shed – Met Office Observatory

Mr J Anderson displayed the photograph of the new balloon shed and asked if there were any comments or concerns.

Mr W Spence expressed that he liked the building and it was a lot better than the current one.

(Action: Clerk to the council)

11.4 2014/373/PPF – To construct a steel framed & stretched fabric building for indoor/sports training; incorporating a 3G synthetic grass sports pitch, changing

facilities, lighting & associated draining works – Clickimin Centre, North Lochside, Lerwick – Shetland Recreational Trust

Mr J Anderson displayed the site plan and asked if anyone had any comments.

Mr A Wenger asked if this was the building to be used as a sports hall for the new school.

Mr J Anderson replied that this was to provide teaching space. It was also intended to fit in with changes at the Clickimin Centre itself. He did have one comment about the existing access to the Clickimin Centre being sub-standard. Presumably there will be an increase in traffic and so far there are no proposals to improve the access to the centre.

Discussion ensued about the access paths, changing rooms and toilets for the facilities.

Cllr P Campbell mentioned that ½ million had been donated by Sport Scotland. The facility would allow for less demand on the Clickimin and at 60 x 40m it was a fair size.
(Action: Clerk to the council)

01/15/12 **Traffic and Parking Orders**

12.1 SIC (Stouts Court, Lerwick) (Parking Place for Disabled Person's Vehicle) Order 2015

None.

(Action: Clerk to the council)

01/15/14 **Any Other Business**

Clickimin Loch Brig

Mr D Ristori mentioned that for two years the stone 'brig', (concrete walkway), at the back of the Clickimin Loch had been broken.

Mrs A Simpson thought that this may be affected by the new path.

Mr J Anderson said that they could ask about it, although he supposed that after the creation of the new 3m footpath, no money would be left after that to do up the causeway.

(Action: Clerk to the council)

Disabled Parking Space – Clickimin Road

Mr D Ristori wondered if the disabled space along the Clickimin Road was no longer needed and if we could enquire if the person who had used it was no longer resident.

Mr J Anderson said that he thought that the council would get rid of them, but we could send up to roads.

(Action: Clerk to the council)

Health & Social Care Integration

Cllr C Smith mentioned the update to the Health & Social Care Integration and said that the document and planning would be published on the web fairly soon. He said to make a response if anyone had any concerns. The timescale was tight. There was to be series of meetings. If any comments were to be made to do so, as soon as possible. The document was to go in mid February to NHS, then to the full committee and on to Scottish Government by mid March.

Mr J Anderson asked if a link could be sent to the clerk and then it could be circulated to everyone and they could feedback any comments to the clerk or individually.

Mr A Wenger had observed a cable on the pavement near to the Barber Shop and taxi office on Commercial Road at the top of Garthspool. He said that it was a hazard in the dark and would need to be reported.

Mr J Anderson agreed and said that we would pass that on.

(Action: Clerk to the council)

Brass plaques on cemetery benches

Mr J Anderson had a question for Mr W Spence regarding the two benches near the cemetery which were gifted by the Lerwick Community Council to mark the Millennium. He noticed the brass plaques had been removed.

Mr W Spence agreed to ask and find out about them.

(Action: Mr W Spence)

01/15/13

Clerks Hours

Mr J Anderson reminded members that they had agreed to review the Clerks hours after 6 months, as they had been reduced when Marie started in mid June from 60 hours a month to 50 hours. She had been doing in excess of 60 hours a month. There would be no financial impact in moving the hours back as they were budget had never been reduced pending this review. He asked if everyone agreed to increase the hours. The motion was approved by Mr E Knight and seconded by Mrs A Simpson.

There being no further competent business the meeting concluded at 8.25pm.

Minute ends.

MR J ANDERSON
CHAIRMAN
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

**TRAFFIC MANAGEMENT CONSULTATIVE WORKING GROUP
AGENDA – 19 JANUARY 2015 @ 2.30PM**

Venue: Roads Service Meeting Room at Gremista

1. Apologies
2. Review of previous Traffic Management items
 - a. Burns Walk
 - b. Harrison Square
 - c. Pedestrianisation of Commercial Street
 - d. Esplanade 20mph Speed Limit
3. Date of next meeting
4. AOCB

*Apologies to: - Paula Nicolson
T:: 01595 744809
E:: paula.nicolson@shetland.gov.uk*

Local People Local Paths - grant review form

Lead Contact:

Organisation:

Project reference no:

Date:

If you have any questions about filling in this form please get in touch with us at localpaths@pathsforall.org.uk or phone us on 01259 218 888.

1. Your project expenditure: Please provide us with a breakdown of your expenditure to date

Item description	Cost (incl. delivery & VAT)	Actual Spend
<i>e.g. surfacing materials</i>	£300	
Total		

Have you had to alter any of the items, quantity or costs? Yes / No

If yes, please tell us about the changes you have had to make.

2. Tell us about what you have achieved

- How many people have directly benefited from your project?
- Tell us about the benefits your project has brought to your community?

- How many volunteers have been involved in your project?
- Tell us about the difference your project has made to the volunteers who have been involved in it?
- How are you promoting your project?
- When will your project be completed, if it is not already?

Please attach any photos, press cuttings and any other information which you feel shows the impact and success of your project.

3. Declaration

I certify that the information contained in this grant review form is correct and that I am authorised to complete this form on behalf the group.

Name:

Date:

Role in group:

Data Protection: *before you send us any written or photographic information please ensure that you have complied with the Data Protection Act 1998 and have obtain the consent of all of the individuals referred to or included in the information.*

*For more information on how Paths for All may use your information please see:
<http://www.pathsforall.org.uk/pfa/website/terms-and-conditions.html>*

Clerk to Lerwick Community Council

From: john.h.johnson@shetland.gov.uk
Sent: 26 January 2015 10:50
To: clerk@lerwickcc.org.uk
Subject: RE: Disabled Parking Space on Clickimin Road

26 January 2015

Your Ref: 2015-008/MS

Dear Marie,

Disabled Parking Space on Clickimin Road

With respect to your January meeting of the Lerwick Community Council, minute ref 01/15/14, where one of your members asked if the disabled parking space on the Clickimin Road was still required as they had been informed that the disabled resident, from the same address, was no longer there.

I contacted a Mrs Marjorie Manson at 1 Clickimin Road who confirmed that she was the recipient of the Disabled bay outside her house and that she still lives at the same address.

Yours sincerely,

John Johnson
Roads Engineer
Infrastructure Services Department
Gremista
Lerwick
Shetland
ZE1 0PX

Tel: 744149

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 22 January 2015 23:56
To: Johnson John H@Infrastructure Svs
Subject: Disabled Parking Space on Clickimin Road

Dear John,

2015-008 Disabled Parking Space

Please find attached letter for your attention, with regard to the above.

Regards,
Marie

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Marie Sandison
Clerk

Clerk to Lerwick Community Council

From: Christine.Allan@shetland.gov.uk on behalf of
InfrastructureServices.Director@shetland.gov.uk
Sent: 19 January 2015 11:14
To: clerk@lerwickcc.org.uk
Cc: InfrastructureServices.Director@shetland.gov.uk
Subject: RE: Lerwick Community Council - Signage Request

Dear Marie

Thank you very much for your letter regarding dogs and signage request.

I have passed your letter to the Executive Manager – Environmental Services, Mr Willum Spence.

Kind Regards

Christine
On behalf of Maggie Sandison

Christine Allan
Director's PA, Infrastructure Services Department
Shetland Islands Council
Gremista, Lerwick, Shetland, ZE1 0PX

Tel: 01595 744723

E-mail: christine.allan@shetland.gov.uk

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 17 January 2015 23:51
To: Sandison Maggie@Infrastructure Svs
Subject: Lerwick Community Council - Signage Request

Dear Maggie,

Lerwick Community Council Signage Request

Please find attached letter regarding the above. (Also copy of email received by LCC).

Regards,
Marie

--

Marie Sandison
Clerk
Lerwick Community Council

Tel: 07762 017828



This email has been checked for viruses by Avast antivirus software.
www.avast.com

Date: 19 January 2015

Your Ref:

Our Ref: CC/AS 88.15

Marie Sandison
Lerwick Community Council
1 Stouts Court
Lerwick
Shetland
ZE1 0AN



Chief Constable
Sir Stephen House QPM

2 St Ninians Road
Randolphfield
Stirling
FK8 2HD

Telephone No: 101

Dear Ms Sandison

Lerwick Community Council Parking Concerns

I write on behalf of Chief Constable Sir Stephen House with reference to your letter of 11 January 2015 on the above subject.

I can advise this has been passed to Deputy Chief Constable Rose Fitzpatrick who has responsibility for all matters relating to Local Policing. She will ensure you receive a response in due course.

I trust you will find this to be of assistance meantime.

Yours sincerely



Adam Smith
Sergeant
Chief Constable's Secretariat



The Scottish Parliament
Pàrlamaid na h-Alba

Tavish Scott MSP
Member of the Scottish Parliament for Shetland

Ms Marie Sandison
Clerk
Lerwick Community Council
Community Council Office
1 Stouts Court
Lerwick
Shetland
ZE1 0AN

Our ref: Lerw002\190115\TS\sr
Your ref: 2015-06/MS
Date: 19th January 2015

Dear Marie,

I write to acknowledge receipt of your copy letter to Sir Stephen House, Chief Constable of Police Scotland regarding Lerwick Community Councils concerns about illegal parking within Lerwick and the hazards this causes to pedestrians.

I would certainly support the Community Council's request to have the provision of a traffic warden reviewed and I have written to the Chief Constable of Police Scotland accordingly.

Yours sincerely,

Tavish Scott MSP

From: [Challenger, Jenny](#)
To: [Clerk to Lerwick Community Council](#)
Subject: RE: Lerwick Community Council - Lerwick Met Office Site Visit
Date: 23 January 2015 16:41:38

Hi Marie

I am a little worried with having a group visit the site in the bad weather. We have had some damage to the balloon shed which we are waiting for repairs on, as I would love to have everyone see the weather balloon being launched it would be better to postpone until the spring. It is extremely windy up here on a windy day. Would March or April be any good for you?

Kind regards
Jenny

From: Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]
Sent: 21 January 2015 23:19
To: Challenger, Jenny
Subject: RE: Lerwick Community Council - Lerwick Met Office Site Visit

Hi Jenny,

As that date was agreed on at the meeting this month, I wonder if we can try for that. If the weather is bad on the day maybe we could reschedule?

I hope this sounds alright. If not you could suggest a couple of dates for discussing at the next meeting on 2nd Feb.

Regards,
Marie
--
Marie Sandison
Clerk
Lerwick Community Council

Tel: 07762 017828

From: Challenger, Jenny [mailto:jenny.challenger@metoffice.gov.uk]
Sent: 21 January 2015 11:55
To: Clerk to Lerwick Community Council
Subject: RE: Lerwick Community Council - Lerwick Met Office Site Visit

Hi Marie

Luckily no major travel disruptions for me last week.

The station has been through some bad weather recently and it can be very windy up here.

SHETLAND ISLANDS AREA

NOTICE OF BY-ELECTION - COMMUNITY COUNCILS

By-elections are to be held for the return of Community Councillors from the electoral areas shown in the following table:

Community Council	Number of Vacancies
Bressay	3
Burra and Trondra	1
Delting	4
Dunrossness	4
Gulberwick, Quarff and Cunningsburgh	5
Lerwick	2
Nesting and Lunnasting	2
Northmavine	1
Sandsting and Aithsting	1
Skerries	1
Tingwall, Whiteness and Weisdale	5
Whalsay	2
Yell	3

1. Nomination papers completed and subscribed in accordance with the provisions of the local elections rules must be delivered to Shetland Islands Council, Governance and Law, 8 North Ness Business Park, Lerwick, Shetland ZE1 0LZ on any day after the date of this notice, but not later than **4 p.m. on Tuesday 17 February 2015**.
2. Forms of nomination and withdrawal may be obtained at the office appointed for the delivery of nominations. Contact details are given at the end of this notice. Nomination forms may also be obtained from the relevant Community Council Clerk.
3. In the event of a contest in any Community Council area, polling will be by way of postal ballot. In that event, details will be sent to electors in each area. Polling will be completed by 5 p.m. on Thursday 26 March 2015.
4. Electors and their proxies should take note that applications to vote by postal proxy or Electors wishing to have their ballot paper sent to a different address must apply to the Electoral Registration Officer, 20 Commercial Road, Lerwick, by 5 p.m. on Wednesday 11 March 2015 if they are to be effective for these elections.

Shetland Islands Council
Governance and Law
8 North Ness Business Park
Lerwick

Telephone: 01595 744066
e-mail: returning.officer@shetland.gov.uk

16 January 2015

JAN-ROBERT RIISE
Returning Officer

Yorkshire & Clydesdale Bank Foundation - 2015 Spirit of the Community Awards Open for Applications

The Yorkshire & Clydesdale Bank Foundation aims to support projects that advance financial education, improve employability and promote environmental protection via the 2015 Spirit of the Community Awards.

Registered charities, not-for-profit community organisations and constituted voluntary groups in England and Scotland are eligible to apply for funding for projects that will benefit communities where the Bank operates and fit with one of the following categories:

- **Financial education** - This category will focus on initiatives that advance financial education including initiatives that promote accessibility to both financial education and financial services.
- **Employability** - This category will focus on initiatives that build on and develop skills in individuals to equip them for the workplace and help them become ready for work.
- **Environment** – This category will focus on projects seeking to protect or improve the environment.

In each category, one project will receive an award of £10,000 and three projects will receive £5,000.

The deadline for applications is 6 March 2015. For more information please see link below:

<http://www.ybonline.co.uk/about-yorkshire-bank/community/charitable-donations-about-us/>

Michael Duncan
External Funding Officer

Shetland Islands Council
Community Planning & Development
Solarhus
3 North Ness
Lerwick
Shetland
ZE1 0LZ

Tel: 01595 743828
Email: Michael.duncan@shetland.gov.uk

Facebook: www.facebook.com/shetland.community.hub

Red Nose Day Community Cash Open to Applications in Scotland

£100,000 is available to distribute to not-for-profit organisations across Scotland for work that helps people of all ages feel more included in their community, builds their skills and increases their sense of achievement. Examples of eligible activities include:

- Parent and toddler groups.
- Dad and lads groups.
- Youth groups.
- Elderly groups.
- Community garden/in bloom groups.

Grants can support a wide range of costs, including running costs, project costs, or equipment. Only groups with an income of £100,000 or less in the previous financial year are eligible to apply.

The deadline for applications is 2 March 2015 (4pm). For more details see website below:

<https://www.foundationscotland.org.uk/programmes/red-nose-day-community-cash/>

Michael Duncan

External Funding Officer

Shetland Islands Council

Community Planning & Development

Solarhus

3 North Ness

Lerwick

Shetland

ZE1 0LZ

Tel: 01595 743828

Email: Michael.duncan@shetland.gov.uk

Facebook: www.facebook.com/shetland.community.hub



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Marie Sandison
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07762017828
Email: clerk@lerwickcc.org.uk
Website: www.lerwickcc.org

APPLICATION FOR GRANT

Name of group/organisation: **Injury Shetland**

Contact name & position held: **Ross Smith (Director and physiotherapist)**

Address: **5 North Ness, Lerwick, Shetland, ZE1 0LZ**

Mobile & telephone numbers: **01595692727 or 07775772854**

Email address: **ross.smith@injurysketland.co.uk**

Details of project: *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

The aim of this project is to bring a high level sports consultant to Shetland to deliver sports first aid courses to a range of sports participants, coaches, referees or helpers so that the sport they are involved in is safer. It will offer a blanket knowledge of sports first aid for Shetlanders in order to prevent injuries or deal quickly with more serious problems as they happen. The benefits are that a sports participant gets immediate care that could reduce the risk of injuries worsening, maintaining their health or potentially preventing death.

There are increasingly more people playing sports at a higher level in Shetland. To maintain this progress, sports first aid providers is essential.

Lisa Hodgson (the sports consultant) has offered to come to Shetland to do this course at a significantly reduced cost. The total fee for two days worth of courses is £2500 which is around half of her normal fee. Shetland Islands Council have indicated that they are prepared to help with costs of travel.

While Injury Shetland are a private, profit making business, the aim of this project is absolutely not for profit. It is planned that fundraising, grants and possibly sponsorship can help to fund it.

Type of organisation (e.g. voluntary / charitable): **Injury Shetland is a limited company**

Number of members in group/organisation: and what percentage reside in Lerwick:

Number of residents in the Lerwick area likely to benefit from project - Adults: Children:

Current financial position of group/organisation: **Profit making limited company but this project is not for profit in any way.**

Costs of proposed project: **Fees for course delivery £2500. This does not include travel and other costs.**

Funding/grants received from other sources (e.g. fundraising): **This has not been explored so far however Shetland Islands Council have indicated that they are prepared to help with travel costs.**

Grant requested from Lerwick Community Council: **I have approached all community councils to aim for collaborative funding for this. So anything that can be gained from each council is much appreciated.**

Details of last grant received from Lerwick Community Council:

N/A

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): **Ross Smith**

of (group/organisation): **Injury Shetland**


hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

(please tick appropriate box)

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: 

Date: **16/01/2015**

For Official Use Only:

Date application received: 17/01/15 Ms.

Date application approved: Minute reference:

Amount offered: Date grant paid: Cheque number:

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: Signed:

CHILD PROTECTION DETAILS

From 1st April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

Q1a Does your group organise activities for children and young people under the age of 18?

Yes No

Q1b Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes No

If you answered **no** to both question 1a and 1b, go directly to signatory section

If you answered **yes** to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation **MUST** have ALL of the following policies and procedures in place in order to receive any grant assistance.)

Q2a Does your organisation have an approved Child Protection Policy?

Yes No

Q2b Does your organisation have an approved Child Protection Procedure?

Yes No

Q2c Does your organisation have an approved Equal Opportunities Policy?

Yes No

Q2d Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes No

Q2e Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes No Not Applicable

Q2f Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes No

Q3 How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

Voluntary Action Shetland (VAS)	<i>(tick)</i>
National Governing Body	
Other (please specify)	
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

Q4 Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes No

Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature *Ross Smith*.....

Date **16/01/2015**

Print: **Ross Smith**

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

*Please use the space below to provide us with any additional information

Child Protection requirements - Guidelines

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

- 1. Organise activities for children and young people under the age of 18;**

Or

- 2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007***

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at www.shetland.gov.uk/childsafeshetland and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: www.shetland.gov.uk/childsafeshetland



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK

Mrs Marie Sandison
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07762017828
Email: clerk@lerwickcc.org.uk
Website: www.lerwickcc.org

APPLICATION FOR GRANT

Name of group/organisation: JUNIOR UP KELLY AA.
Contact name & position held: IAN SPEWICK (SECRETARY)
Address: 40 MURRAYSTON
LERWICK
Mobile & telephone numbers: 694176
Email address: alspew@btinternet.com

Details of project: (This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)

RENT FOR GROUND FOOTPRINT OF
PRERIE GALLERY SITED

Type of organisation (e.g. voluntary / charitable): VOLUNTARY
Number of members in group/organisation: 100 and what percentage reside in Lerwick: 70
Number of residents in the Lerwick area likely to benefit from project - Adults: Children: ALL

Current financial position of group/organisation:
Costs of proposed project: £80.22
Funding/grants received from other sources (e.g. fundraising):
Grant requested from Lerwick Community Council: £80.22
Details of last grant received from Lerwick Community Council:
Date: FEB 2014 Amount: £78.04

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): IAN SPENCE (SECRETARY)
of (group/organisation): JUNIOR UP HELLY AA

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

(please tick appropriate box)

- We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.
- We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: 

Date: 16.1.15

For Official Use Only:

Date application received:

Date application approved: Minute reference:

Amount offered: Date grant paid: Cheque number:

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: Signed:

CHILD PROTECTION DETAILS

From 1st April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

Q1a Does your group organise activities for children and young people under the age of 18?

Yes No

Q1b Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes No

If you answered no to both question 1a and 1b, go directly to signatory section

If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

Q2a Does your organisation have an approved Child Protection Policy?

Yes No

Q2b Does your organisation have an approved Child Protection Procedure?

Yes No

Q2c Does your organisation have an approved Equal Opportunities Policy?

Yes No

Q2d Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes No

Q2e Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes No Not Applicable

Q2f Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes No

Q3 How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

	(tick)
Voluntary Action Shetland (VAS)	<input checked="" type="checkbox"/>
National Governing Body	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

Q4 Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes No

Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature *Ian Spence*.....

Date 16.1.15.....

Print Name IAN SPENCE.....

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

*Please use the space below to provide us with any additional information

Child Protection requirements - Guidelines

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Or

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If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at www.shetland.gov.uk/childsafeshetland and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

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- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: www.shetland.gov.uk/childsafeshetland

LERWICK PORT AUTHORITY

Albert Building, Lerwick,
Shetland ZE1 0LL
Tel: 01595 692991 Fax: 01595 693452
Email: info@lerwick-harbour.co.uk



EMS24100



FS32544

Invoice

Page 1

Junior Up Helly Aa
C/o Ian Spence
40 Murrayston
LERWICK
Shetland
ZE1 0RE

Invoice	1500127
Date	12/01/2015
Order No	
Account No	JUNIOR01
VAT Registration No.	266 4726 34

Details	Quantity	Unit Price	Net	VAT Rate	VAT
Rent - for the period 15 January 15 to 14 January 16 Ground for Peerie Galley Shed £66.85 per annum	1.000	66.85	66.85	20.0	13.37

Total Net Amount	66.85
Total VAT Amount	13.37
Invoice Total	£80.22

To pay by BACS or internet banking our details are: Bank of Scotland Sort Code 80-08-82 Account - 00506010

Please include your customer account number as reference for your payment.

You may also pay over the phone with most credit or debit cards.

LERWICK COMMUNITY COUNCIL

Core Funding Financial Report as at 12 January 2015

	£	£
<u>INCOME</u>		
Balance as at 1st April 2014		6,966.86
SIC Core Funding Grant 2014-15		20,923.00
Sale of TH Guides		24.96
Sale of LCC Ties		0.00
Paths for All - Grottie Buckie Stiles		567.00
Shetland Rotary Club - Senior Citizens Christmas Lunch		100.00
Big Lottery Awards for All Grant - Information Panels		5,930.00
		34,511.82
<u>EXPENDITURE</u>		
Office Costs	943.37	
Employment Costs	5,452.38	
Administration	685.45	
Chambers	0.00	
Accountancy	250.00	
Misc.	154.86	
Grants/Projects	855.76	
		8,341.82
		26,170.00
<u>Bank Balance</u>		
Balance as at 12 January 2015		27,403.40
<u>Indication of Free Funds:</u>		
Main Annual Running Costs Amended Forecast - £14,559.40		
Amended Costs Remaining	6,430.84	
Annual Grants and Projects Amended Forecast - £1,880.00		
Amended Payments Remaining	1,024.24	
<u>Committed Funding:</u>		
Heritage Place Names Map / Panels Harrison Square	3,000.00	
Big Lottery Awards for All Grant	5,930.00	
Renewal of damaged office floorcoverings	490.00	
Stiles Project	850.00	
Living Lerwick - Winter Festival - Santa's Grotto	300.00	
Repair of office ceiling	200.00	
		18,225.08
Estimated Free Funds		7,944.92

From: claire.summers@shetland.gov.uk on behalf of development.management@shetland.gov.uk
To: Environmental.Health.Administration.Team@shetland.gov.uk; clerk@lerwickcc.org.uk
Subject: Planning Consultation 2015/012/PPF
Date: 15 January 2015 14:24:51

Dear Sir/Madam,

Planning Ref: 2015/012/PPF
Proposal: Change of use of Class 1 retail shop to Class 2 Veterinary Clinic; to alter commercial frontage
Address: 55 Commercial Road, Lerwick
Applicant: J & J Nicolson
Date of Consultation: 15 Jan. 15

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on development.management@shetland.gov.uk or 01595 744814.

Consultation replies should be sent to: development.management@shetland.gov.uk. We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email development.management@shetland.gov.uk to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid

Executive Manager - Planning Service

Shetland Islands Council

8 North Ness Business Park

Lerwick

ZE1 0LZ

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